

Calvary Episcopal Church Minutes

CALVARY EPISCOPAL CHURCH MINUTES OF VESTRY MEETING October 9, 2018

The October meeting was called to order by Sr. Warden Jewlon Morris at 6:34 PM.

The vestry said an opening prayer for the parish.

Vestry Members Present: Leslie Amentini, Betty Best, Roy Haley, Jim Kidda, Frank Lemkowitz, Oscar Lozano, Dorothy Lyons, Scott McLemore, Missy Marek, Jewlon Morris, Joyce Strimple and David Taylor.

Also Present: Fr. Paul Wehner, Rev. Lecia Brannon.

Vestry Members Absent: None.

Roy Haley led the vestry in a devotional based on Biblical, Historical, and Practical Foundations of Christian Community Development.

Rev Lecia Brannon led the vestry in a review of *Best of Vestry Papers* Chapter 9, how to be a non-anxious presence in times of conflict and controversy.

Review of September Meeting Minutes

The minutes of the September meeting were reviewed for accuracy and approved, following a motion to approve by Leslie Amentini which was seconded by Dorothy Lyons.

Finance Committee Report

- * Year to Date total offerings reflect a shortfall of about \$12,000.00 or monthly average of \$4,000.00, mainly due to shortfall in pledge payments, but is anticipated to increase in the next 3 months.
- * Office and Administration Expenses (Computer Support) reflects \$761.00 for a new computer in the foyer which is anticipated to be reimbursed by the Myers Foundation.
- * Office and Administration Expenses (Bookkeeping/ Audit) of \$ 3,000.00 is for a comprehensive audit required for the present level of total income.
- * Building and Grounds electricity bill has not yet been received, showing \$0.00 expense this month which will result in a higher figure for next month.
- * It is noted that due to the Jr Warden's personal assistance in repairs, the cost of repairs this month is well below budget.
- * Finance Committee: Bank Fees have doubled due to increased fees for kiosk and online transactions.
- * Outreach Ministry: Overrun reflects the cost of the Calvary Preparatory school vans, and the listing of clergy discretionary funds as budget items.
- * Calvary Life Ministry: special events shows a deficit this month because Splashway and logo T-shirt bills were paid this month with revenue shown last month.
- * Worship Ministry: Altar guild expenses included refurbishing candlesticks and purchase of Hosts.
- * Formation: While monthly expenses exceed budget for EYC activities and Confirmation class, year to date expenses remain within budget.

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Rector's Report

- * A budget meeting will be held October 13 to cast the budget for 2019.
- * Retired Bishop Phillip Duncan will visit October 21 and will preach and conduct baptisms and confirmations. The church will have a slide presentation for him in the Parish Hall.
- * Fr. Paul will host a newcomer reception November 4. Vestry members are asked to attend and bring desserts or appetizers.
- * Calvary Preparatory plans to \$22,000 for 20 security cameras for camera coverage of each hall and gym to include the Parish hall. A motion was made by Roy Haley to add 3 more cameras to the purchase if the cost does not exceed \$3,000.00 for additional camera coverage of the Narthex, the patio and the church balcony. Dorothy Lyons seconded and the motion passed.

Associate Priest's Report

- * Rev Lecia continues to participate in her Leadership Fort Bend County training to include the energy industry and infrastructure.

Sr. Warden Report

- * There was nothing to report.

Jr. Warden Report

- * The Building Committee (consisting of the Rector, the Jr Warden and former Jr Wardens) reviewed bids from two contractors for roof replacement for the Parish Hall and decided to use Duran's Roofing, a local contractor and add an extended warranty which would include free labor for the first five years and no proration of the 50-year warrantied shingles after 10 years. As a recommendation out of committee, no motion or second was required and it was passed.
- * The school is preparing the campus for recertification process at the end of October.

Committee Reports

- * Membership: Calvary Members should schedule themselves for photography shoots for the Calvary Directory with Lifetouch Photography November 8-10 and November 23-24. Signups are available on the Calvary website. Four volunteers are requested to help with each of the photo sessions, two volunteers per shift for 4-hour shifts.
- * Outreach: Attack Poverty will have a gala at Minute Maid Park on November 15.

New Business

- * Vestry members on VPOD duty find coffee pots dirty when they arrive for the morning service. It was discussed that this is the inevitable result of the many activities ongoing in the Parish Hall. Because coffee made by the Vestry for Sunday services is often consumed by people meeting in the church afterward, the VPOD duties will include washing the coffee pots prior to the 8:00 AM service, but not washing them after the 10:30 service.
- * The Stewardship kick-off will be October 21, and the Stewardship Dinner will be held at Swingin' Door on November 16 at 6 PM.

Old Business

- * None

The vestry said a closing prayer.

At 8:51 PM the meeting was adjourned.

Submitted by / David Taylor, Clerk